CTEC
CAREER TECHNICAL EDUCATION CHARTER

Kevin Otto, President
Dr. Diane Lira, Vice President
Anthony Ayerza, Secretary

Jonathan Delano, Director

Linzie Daniel, Board Member
Trina Frazier, Board Member
Diana Gomez, Board Member
Jeremy Ward, Board Member

MINUTES
November 12, 2025

A. OPENING CEREMONY

1. **Call Meeting to Order.** President Otto called the meeting to order at 5:30 p.m.
2. **Flag Salute.** The pledge of allegiance was recited.
3. **Roll Call – Establish Quorum.** Members present: President Otto, Vice President Lira, Member Daniel, Member Frazier, and Member Gomez. A Quorum was established. Member Ayerza arrived late and Member Ward was absent.

   Staff Present: Jonathan Delano, Director; Jason Parkin, Legal Counsel; Dominico Johnston, Director; and Angela Bowlin, Administrative Assistant to the Board.

B. ADOPT AGENDA

Adopted Agenda of November 12, 2025. The motion to adopt the agenda was made by Member Daniel, seconded by Member Gomez; the motion was carried by the following roll call vote:

President Otto – Yes
Vice President Lira - Yes
Member Ayerza –Absent
Member Daniel - Yes
Member Frazier – Yes
Member Gomez – Yes
Member Ward – Absent

C. APPROVAL OF MINUTES FOR JUNE 16, 2025, BOARD MEETING

Approved Minutes for June 16, 2025, Board Meeting. The motion to approve minutes was made by Member Frazier, seconded by Member Daniel; the motion was carried by the following roll call vote:

President Otto – Yes
Vice President Lira - Yes
Member Ayerza –Absent
Member Daniel - Yes
Member Frazier – Yes
Member Gomez – Yes
Member Ward – Absent

E. RECOGNITION — There was no recognition.

F. RECESS — There was no recess.

G. COMMUNITY INPUT — There was no community input.

H. PUBLIC HEARING — There was no public hearing.

I. REPORTS — 1. Received a report on matters relevant to CTEC and its operations.

2. Received a report on CYEC 2023-2024 Teaching Assignment Monitoring Outcomes (TAMO) by Full-Time Equivalent (FTE).

J. ACTION ITEMS

1. Approved the 2025-2026 CTEC High School First Interim Financial Report; motion to approve was made by Member Daniel, seconded by Member Gomez; motion carried out by the following roll call vote:
   President Otto – Yes
   Vice President Lira - Yes
   Member Ayerza –Yes
   Member Daniel - Yes
   Member Frazier – Yes
   Member Gomez – Yes
   Member Ward – Absent

J. CLOSED SESSION

There was no closed session.

K. BOARD ACTIVITIES

1. **Approval of Travel Requests by Board Members.** There were no travel requests.

2. **Travel Expenses and Reimbursements – Consider Approval of Travel Expenses and Reimbursements of Board Members.** There were no travel expenses for reimbursement.

3. **Receipt of Correspondence.** There was no correspondence received.

4. **Comments by Board Members.** There were no comments received.

L. FUTURE AGENDA ITEMS

M. NEXT MEETING

The next regular Board meeting will be held on January 27, 2026, at 5:30 p.m., at the Kermit Koontz Education Complex, 1320 N. Mariposa, Fresno, CA 93703.

N. ADJOURNMENT

Motion to adjourn meeting was made by Member Frazier, seconded by Member Daniel; motion carried out by the following roll call vote:
President Otto – Yes
Vice President Lira - Yes
Member Ayerza –Yes
Member Daniel - Yes
Member Frazier – Yes
Member Gomez – Yes
Member Ward – Absent

The meeting was adjourned at 5:49 p.m.

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