CTEC
CAREER TECHNICAL EDUCATION CHARTER

Kevin Otto, President
Dr. Diane Lira, Vice President
Anthony Ayerza, Secretary

Jonathan Delano, Director

Linzie Daniel, Board Member
Trina Frazier, Board Member
Diana Gomez, Board Member
Jeremy Ward, Board Member

MINUTES
May 12, 2026

A. OPENING CEREMONY

1. **Call Meeting to Order.** President Otto called the meeting to order at 5:30 p.m.
2. **Flag Salute.** The pledge of allegiance was recited.
3. **Roll Call – Establish Quorum.** Members present: President Otto, Vice President Lira, Member Daniel, Member Frazier, and Member Ward. A quorum was established. Member Ayerza and Member Gomez were absent.

   Staff Present: Jonathan Delano, Director; Jason Parkin, Legal Counsel; Dominico Johnston, Director; and Angela Bowlin, Administrative Assistant to the Board.

B. ADOPT AGENDA

Adopted Agenda of May 12, 2026. The motion to adopt the agenda was made by Member Daniel, seconded by Member Ward; the motion was carried by the following roll call vote:

President Otto – Yes
Vice President Lira – Yes
Member Ayerza – Absent
Member Daniel - Yes
Member Frazier – Yes
Member Gomez – Absent
Member Ward – Yes

C. APPROVAL OF MINUTES FOR JANUARY 27, 2026, BOARD MEETING

Approved Minutes for January 27, 2026, Board Meeting. The motion to approve minutes was made by Member Frazier, seconded by Member Daniel; the motion was carried by the following roll call vote:

President Otto – Yes
Vice President Lira – Yes
Member Ayerza – Absent
Member Daniel - Yes
Member Frazier – Yes
Member Gomez – Absent
Member Ward – Yes

E. RECOGNITION

There was no recognition.

F. RECESS

There was no recess.

G. COMMUNITY INPUT

There was no community input.

H. PUBLIC HEARING

1. Held Public Hearing Regarding the Local Control Accountability Plan. The public hearing was called to order at 5:30 p.m. There were no speakers. The public hearing was closed at 5:32 p.m.

1. Held Public Hearing Regarding the Career Technical Education Charter (CTEC) 2026-2027 Proposed Budget. The public hearing was called to order at 5:33 p.m. There were no speakers. The public hearing was closed at 5:36 p.m.

I. REPORTS

1. Received a report on matters relevant to CTEC and its operations.

J. ACTION ITEMS

Adopted the Updated Conflict of Interest Code for Career Technical Education Charter (CTEC). The motion to adopt was made by Member Ward, seconded by Member Daniel; the motion was carried by the following roll call vote:

President Otto – Yes
Vice President Lira – Yes
Member Ayerza – Absent
Member Daniel - Yes
Member Frazier – Yes
Member Gomez – Absent
Member Ward – Yes

J. CLOSED SESSION

There was no closed session.

K. BOARD ACTIVITIES

1. **Approval of Travel Requests by Board Members.** There were no travel requests.

2. **Travel Expenses and Reimbursements – Consider Approval of Travel Expenses and Reimbursements of Board Members.** There were no travel expenses for reimbursement.

3. **Receipt of Correspondence.** There was no correspondence received.

4. **Comments by Board Members.** There were no comments received.

President Otto:

- Looking forward to the CTEC Graduation, May 27, 2026.

Vice President Lira:

- Praise to Mr. Delano with increased attendance and efforts to support students.

L. FUTURE AGENDA ITEMS

M. NEXT MEETING

The next regular Board meeting will be held on June 9, 2026, at 5:30 p.m., at the Kermit Koontz Education Complex, 1320 N. Mariposa, Fresno, CA 93703.

N. ADJOURNMENT

Motion to adjourn meeting was made by Member Frazier, seconded by Member Daniel; motion carried out by the following roll call vote:

President Otto – Yes
Vice President Lira – Yes
Member Ayerza – Absent
Member Daniel - Yes
Member Frazier – Yes
Member Gomez – Absent
Member Ward – Yes

The meeting was adjourned at 5:42 p.m.

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